

Re-advertisement

Knowledge Management, Evaluation & Learning Manager



Duty Station: Nairobi, Kenya | **Type:** 12 months (w/ possibility of extension) | **Deadline:** 22 of June 2018 (midnight EAT)

Background

The Somalia Stability Fund (SSF) is a multi-donor fund working towards a peaceful, secure, and stable Somalia. It offers Somali stakeholders a source of multi-year funding that can respond to local needs and opportunities. The Stability Fund aims to contribute to enhancing stability in Somalia through the following programmatic outputs:

1. Fault-lines for political conflict (FGS-FMS, inter & intra state) are identified and appropriately addressed;
2. Enhanced popular participation in governance, particularly for women and excluded communities;
3. Increased government visibility and community engagement;
4. Reduced community vulnerability to conflict.

Purpose

SSF is seeking a Knowledge Management, Evaluation and Learning Manager (KMEL) to lead its Knowledge management and Communications Unit (KMCU). As the head of the unit, the KMEL Manager will be responsible for all aspects of Fund and investment level monitoring, evaluations, reporting, learning and communications and supervise three permanent staff within the unit.

Key Tasks & Responsibilities

- **Results Framework, Monitoring and Evaluation:** Manages and oversees data collection for all of SSF, provides quality assurance, manages research and data collection of SSF's M&E service providers.
- **Reporting:** Leads the drafting of the quarterly and annual reports, to include (but not limited to) updates on: progress, key achievements, lessons learned and challenges, forward look, value for money (VfM), coordination with SSF management.
- **Learning:** Ensures evidence gathered through research feeds into programming and the SSF investment adapt to the evolving strategy of SSF II, organized Learning Forums for investees, SSF staff and external actors to share information, ensures all M&E and learning systems and approaches are applied consistently across the SSF core team and partners.
- **Communication:** Develops communications products and shares information on learning to a wider audience in addition to SSF partners and donors, coordinates the deliverables and support expected from the communications team (Incl. Online presence, success stories, newsletters and other communication products).
- **Investment Management Unit (IMU) Support:** Leads the implementation of the SSF's performance management plan, including M&E guidelines, tools and systems for SSF and its partners. Manages design and utilization of the SSF Knowledge Management Platform.
- **Coordination:** Coordinates closely with the Learning and Monitoring Program for Somalia (LAMPS), DFID'S third party monitoring program. Primary point of contact for SSF on all issues related to knowledge management, learning, reporting and communications.

Deliverables

Quarterly and Annual Reports; Results Framework reviewed and updated annually; Learning events; Other deliverables as requested by the Team Leader.

Reporting

The KMEL Manager will report to the Team Leader and will directly supervise the Technical Writer, the M&E and Database Officer and the Communications Specialist.

Qualifications

- Minimum seven years of experience managing monitoring, evaluations and knowledge management components of large and complex development projects and an advanced degree in social sciences;
- Minimum five years of experience leading research aimed at measuring outcome level change, particularly DFID projects;
- 5 years' experience in Somalia or other Fragile and Conflict Affected Countries;
- Substantive knowledge and prior experience working on governance, stabilization or peace building programs.

DEADLINE FOR APPLICATIONS: 22nd of June 2018

If you meet the above criteria, please send a cover letter, CV including references (Maximum of 4 pages total) to procurement@stabilityfund.so, "KMEL Manager – Nairobi" in the title of your email